



RIGHT TO INFORMATION ACT-2005

TAMILNADU INFORMATION COMMISSION

No.2, Thiyagaraya Road, Teynampet, Chennai 600 018. Tel: 24347590

Order No.SA5308/A/2017

Dated: 19.09.2019

**Thiru. R. DAKSHINAMURTHY, B.Sc., B.L.,
STATE INFORMATION COMMISSIONER**

Order

Name of the Appellant	Selvi / Tmt. C. Pavithra,
Date of RTI petition	20.03.2017
Public Information Officer	The Public Information Officer/ HeadQuarters Tashildar, Tashildar Office, Chengalpet Taluk, Kanchipuram District.
Date of First Appeal	03.05.2017
First Appellate Authority	The Appellate Authority / Tashildar, Tashildar Office, Chengalpet Taluk, Kanchipuram District.
Date of Appeal to Commission	30.06.2017

2. The appellant has represented that a reply has not been received to his request. The attention of the Public Information Officer is drawn to Section 7(1) of the RTI Act which lays down that information should be provided or the request should be rejected (for any of the reasons specified in Section 8 or 9 of the Act), within 30 days of receipt of request.

3. The Public Information Officer will inform the Commission whether he has sent a reply to the petitioner already. If so, a copy of the reply should be sent to the Commission.

4. If a reply has not so far been furnished, the Public Information Officer will send a reply to the petitioner subject to the provisions of the RTI Act, in the following format, enclosing relevant documents.

Query/Request No.	Reply

5. The column 'Reply' should mention the following for each Query/Request No:-
If information is given:
 - (i) Nature of information given
 - (ii) Details of document supplied
 - (iii) If information is refused:
 - (i) Reason/ justification for refusal
 - (ii) Section of RTI Act or legal precedent in decisions under RTI Act justifying denial
6. If the request cannot be conceded, the reason and justification should be given to the petitioner along with relevant section of RTI Act or legal precedent in decisions under RTI Act justifying non disclosure of information. Merely quoting the section is not enough. It should also be explained how the section is attracted.
7. If reply has not been sent within the time- limit prescribed under Section 7(1) of the RTI Act, the information should be furnished free of cost as per Section 7(6) of the RTI Act.
8. The Public Information Officer should furnish his name and designation in his reply to appellant.
9. The reply / information / documents should be furnished within 30 days of receipt of this order and should be sent to the appellant by RPAD.
10. A copy of the reply and proof of RPAD dispatch should also be sent to the Commission.
11. Failure to comply with these directions will invite action under 20(1) and 20(2) of the Act.

STATE INFORMATION COMMISSIONER

//By Order the Commission//

ASSISTANT REGISTRAR

To:-
The Public Information Officer/
HeadQuarters Tashildar, Tashildar Office,
Chengalpet Taluk,
Kanchipuram District. (Encl)

Copy to:-

The Appellate Authority /

Tashildar, Tashildar Office,
Chengalpet Taluk, Kanchipuram District.

Appellant

Selvi / Tmt. C. Pavithra,
D/o. Mr. N. Chandran,
No.30, Old School Street,
Perumattunallur – 603 202.

For the Attention of the Appellant

The appellant is advised to inform the Commission if he has already received a reply or if he has received a reply subsequent to this direction.

If the appellant does not get a reply as directed above or is not satisfied with the reply, he may send a Non Compliance Application in the form as found in http://www.tnsic.gov.in/Non_Compliance_Application_Eng.pdf

If no communication is received from the appellant within 90 days of this order, the appeal will be deemed as closed.